

**NEVADA ACDA ADMINISTRATOR OF THE YEAR
NOMINATION FORM**

The Nevada Chapter of the American Choral Directors seeks to recognize contributions made by administrators for their aid and assistance advancing choral music education in Nevada. The **ADMINISTRATOR OF THE YEAR AWARD** provides an opportunity to honor those who have helped advance choral music education in their school, school district and community.

NVACDA members are encouraged to submit nominations for this prestigious award. The deadline for application is April 9, 2024. Nominations are submitted to the NVACDA EXECUTIVE BOARD. This group will evaluate the nominations and select the award recipient. Awards will be presented at the Friday night NV ACDA All-State Choir Concert.

Nominees must meet the following criteria:

1. The nominee must be presently employed as an administrator within the State of Nevada.
2. This form must be accompanied by a letter of recommendation submitted by the nominator.

The letter of recommendation should include the following:

- a. Academic background
- b. Professional experience
- c. Current administrative assignment
- d. Significant professional achievements and contributions
- e. Information regarding the support and/or advancement of music education
- f. Any other supporting information

Scan and send this nomination form with all other supporting nomination materials to:

Kim Ritzer, Secretary
Nevada ACDA
ritzek@nv.ccsd.net

Name of Nominee _____

Place of Employment (District and School Site) _____

Position Currently Held _____

Name of NVACDA member making nomination _____

Home Phone () _____ Work Phone () _____

Work Email _____